

**ACADEMIC REFEREE'S REPORT (Applicable to PhD & MPhil Programmes only)**

To : Graduate School  
The Education University of Hong Kong  
10 Lo Ping Road, Tai Po  
New Territories, Hong Kong

E-mail : [rpg@eduhk.hk](mailto:rpg@eduhk.hk)

Fax : (852) 2948 6619

**Note to Applicant:**

Please send one copy of this form to each of the two referees requesting them to complete and return the form directly to the Graduate School by the application deadline.

**Note to Referee:**

Please complete and return the report to the Graduate School. All information given here will be treated as strictly confidential. It will be used only for the purpose of determining whether the applicant will be admitted; and it will be accessible only to those responsible for processing the application. The report will be destroyed after admission decision has been made. The University will be most grateful for your full and candid assessment.

Under the provisions of the Personal Data (Privacy) Ordinance, information contained in this report will be released to the applicant upon request.

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**Part A: To be completed by the Applicant**

Applicant Name: \_\_\_\_\_ Application Number (if you have already submitted your application): \_\_\_\_\_

Programme(s) Applied: \_\_\_\_\_

**Part B: To be completed by the Referee**

**CONFIDENTIAL**

1. How long have you known the applicant? \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

2. How would you rate the applicant's ability to undertake this programme? (Please "✓" as appropriate.)

	Excellent	Good	Adequate	Less than Adequate	No Basis for Judgment
Powers of analysis and reasoning					
Imagination and creativity					
Motivation					
Breadth of knowledge					
Skills of writing and argumentation					
Capacity for independent work					
Intellectual ability					

Other comments on the suitability of the applicant for undertaking this programme: (Please use additional sheet, if necessary.)

3. Compared with other students you have taught, how would you rate the applicant's intellectual achievement? (Please "✓" as appropriate.)

Top 10%	Next 20%	Next 40%	Next 20%	Bottom 10%

4. What is your overall recommendation?

- Recommend enthusiastically
- Recommend strongly
- Recommend
- Recommend with reservation
- Do not recommend

Name of Referee (IN BLOCK LETTERS): \_\_\_\_\_ (\*Please delete as appropriate)

Position: \_\_\_\_\_

Institution/Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature of Referee: \_\_\_\_\_ Date: \_\_\_\_\_